

Payroll Tax Senior (New Jersey)

Position Description:

EOS's New Jersey office is currently seeking qualified candidates for Payroll Tax Senior.

Responsibilities

1. Develop and maintain productive relationships with clients' management throughout the year.
2. Prepare and review payroll tax and individual income tax returns.
3. Manage multiple assignments simultaneously and delegate work successfully.
4. Supervise tax staff, including conducting timely performance feedback and reviews and providing training.
5. Communicate effectively and professionally with Japanese-speaking and English-speaking clients both orally and in writing in order to build business relationships with clients.
6. Assist in day-to-day client matters including responding to and consulting on client questions and requests.

Qualifications

To qualify, candidate must have:

- An undergraduate or graduate degree in Accounting or a related field.
- A CPA license or EA license is a plus.
- At least 3 years of experience in an accounting firm doing payroll tax and individual tax returns
- Advanced written/verbal communication skills.

Japanese bilingual preferred.

Inquiry

Send resume to HR@eosllp.com.

IMPORTANT: To be considered, please include the Job ID number in the subject line of your email.

Job ID: WRNJ5B001

Posted: 7/29/2015